

## Oral Communication Scoring Guide

**4**  
Good!

**Presentation is outstanding and engages the audience.**

**Content:**

- main idea is stated clearly
- support is well chosen
- language use is vivid and sophisticated

**Organization:**

- substantial preparation is evident
- topic is logically developed to suit purpose
- effective use of transitions

**Delivery:**

- voice is used consciously and successfully to enhance the message
- audio/visuals are carefully chosen to enhance the presentation
- engages or entertains audience

**3**  
A Pass!

**Presentation achieves its purpose and maintains audience interest.**

**Content:**

- main idea is stated
- support is adequate
- language is appropriate but not varied

**Organization:**

- some preparation is evident
- topic is clearly developed to suit purpose
- transitions are used but may not be obvious

**Delivery:**

- voice is appropriate and correct but may not enhance the message
- audio/visuals are used with some effect to enhance the presentation
- maintains audience interest

**2**  
Almost

**Presentation is minimally accomplished and does not engage the audience.**

**Content:**

- main idea is present but not clearly stated
- support is weak or illogical
- language is correct not varied

**Organization:**

- little preparation is evident
- loose structure is present but difficult to follow
- transitions are not used appropriately

**Delivery:**

- voice problems interfere with message delivery in places
- audio/visuals are used ineffectively
- audience may struggle to understand or follow the presentation

**1**  
Not Yet

**Presentation is inadequate and does not maintain audience interest.**

**Content:**

- main idea is not stated
- support is under-developed or not evident
- incorrect word usage; little variety in word choice

**Organization:**

- preparation is not evident
- may be repetitive or off topic
- transitions are not used

**Delivery:**

- voice problems interfere with message delivery
- audio/visuals are not used
- audience is unable to understand or follow the presentation

**0**  
Not At All

**Presentation is too brief to evaluate or not attempted at all.**