

# WORK EXPERIENCE PROGRAM EMPLOYER EVALUATION

STUDENT: \_\_\_\_\_ COURSE: \_\_\_\_\_ TEACHER: \_\_\_\_\_  
 EMPLOYER: \_\_\_\_\_ SCHOOL: \_\_\_\_\_

Your constructive criticism enables us to provide better instructional training and helps the students gain maximum benefit from Work Experience. Please evaluate the traits below using the following scale: **(N/A)** Not Applicable, **(1)** Very Poor, **(2)** Poor, **(3)** Below Average, **(4)** Average, **(5)** Above Average, **(6)** Good, **(7)** Excellent

1. Personal grooming and appearance	N/A	1	2	3	4	5	6	7
2. Courtesy – ability to meet the public	N/A	1	2	3	4	5	6	7
3. Responsibility / Accountability	N/A	1	2	3	4	5	6	7
4. Temperament / Personality	N/A	1	2	3	4	5	6	7
5. Initiative	N/A	1	2	3	4	5	6	7
6. General attitude towards work	N/A	1	2	3	4	5	6	7
7. Adaptable – adjusts to new situations	N/A	1	2	3	4	5	6	7
8. Enthusiasm and interest	N/A	1	2	3	4	5	6	7
9. Ability to follow instructions	N/A	1	2	3	4	5	6	7
10. Accepts constructive criticism	N/A	1	2	3	4	5	6	7
11. Punctuality – including breaks	N/A	1	2	3	4	5	6	7
12. Dependable / Reliable	N/A	1	2	3	4	5	6	7
13. Communication – written / typed / oral	N/A	1	2	3	4	5	6	7
14. Ability to get along with others	N/A	1	2	3	4	5	6	7
15. Follows safety rules on the job	N/A	1	2	3	4	5	6	7
16. Careful with material and property	N/A	1	2	3	4	5	6	7
17. Gives advance notice of absences or lates	YES						NO	

18. Would you consider this student for future employment? \_\_\_\_\_

19. Do you think your business field would be appropriate for this student? \_\_\_\_\_

Signature of Person Reporting \_\_\_\_\_

Comments \_\_\_\_\_

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